



**APPLICATION FOR TENANCY - SOLE PROPRIETOR**

**SECTION A - TENANT DETAILS**

Title: \_\_\_\_\_  
Surname: \_\_\_\_\_ First Names: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Identity Number: \_\_\_\_\_  
**(Please attach copy of identity document)**  
Trade Name of Business (if applicable): \_\_\_\_\_  
Intended use of Premises: \_\_\_\_\_  
Proposed date of occupation: \_\_\_\_\_

**MARITAL STATUS**

Single       Married       Divorced       Widowed

If Married, please provide the following details:

Anti-nuptial contract  Community of Property   
Date of Marriage: \_\_\_\_\_  
Full names of spouse: \_\_\_\_\_  
Date of birth of spouse: \_\_\_\_\_ Identity Number of spouse: \_\_\_\_\_

**ADDRESS DETAILS**

Residential address: \_\_\_\_\_ Postal address (if different from residential address): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postal Code \_\_\_\_\_ Postal Code

**DOMICILLIUM ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postal Code

**TELEPHONE NUMBERS**

\_\_\_\_\_ (business) \_\_\_\_\_ (residential)  
\_\_\_\_\_ (other eg cellular) \_\_\_\_\_ (fax number)

**EMAIL ADDRESS**

\_\_\_\_\_

**ACCOUNT ENQUIRIES:-**

Contact Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_



Address to which rental statements/correspondence should be posted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postal Code

**DETAILS OF RESIDENTIAL ACCOMMODATION**

Leased  Owned  Other: \_\_\_\_\_ (please specify)

If leased, please provide the following details:

Name of Landlord: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Period of occupation: \_\_\_\_\_

If owned, please provide the following details:

Erf Description: \_\_\_\_\_  
Bondholder: \_\_\_\_\_ Account Number \_\_\_\_\_  
Approximate Balance owing: \_\_\_\_\_ Estimated Market Value: \_\_\_\_\_

**DETAILS OF MOTOR VEHICLE/S**

Make and model of vehicle/s: \_\_\_\_\_  
Registration Number/s: \_\_\_\_\_

**REFERENCES**

**PERSONAL REFERENCES - (PLEASE PROVIDE TWO)**

Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**TRADE REFERENCES: (PLEASE PROVIDE THREE)**

Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**BANK DETAILS (NO SAVINGS OR TRANSMISSION ACCOUNTS)**

Name of account holder: \_\_\_\_\_  
Name of Bank: \_\_\_\_\_ Branch and Area: \_\_\_\_\_  
Account Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

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Has applicant ever (a) been insolvent or under judicial management?  
(b) compounded with his creditors?  
(c) assigned his estate?

If answer to (a), (b) or (c) is affirmative, give full details, including name of Trustee:

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**SURETY DETAILS**

Full Name: \_\_\_\_\_  
Identity Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

**(Please attach a copy of Identity Document)**

If married in Community of Property, please provide the following details:

Date of Marriage: \_\_\_\_\_

Full names of spouse: \_\_\_\_\_

Date of Birth of spouse: \_\_\_\_\_ Identity number of spouse: \_\_\_\_\_

**(Please attach a copy of Identity Document)**

**DECLARATION**

**I/WE HEREBY DECLARE THAT THE ABOVE INFORMATION GIVEN BY ME/US IS TRUE AND CORRECT IN EVERY RESPECT**

**SIGNATURE OF TENANT: \_\_\_\_\_ DATE: \_\_\_\_\_**

**THIS DOCUMENT IS AN APPLICATION FOR TENANCY AND NOT A FORMAL OFFER TO LEASE. A FORMAL OFFER TO LEASE WILL BE MADE TO THE APPLICANT AT THE SOLE DISCRETION OF THE LANDLORD AND NO AGREEMENT TO LEASE SHALL COME INTO EFFECT BEFORE SUCH FORMAL WRITTEN OFFER TO LEASE HAS BEEN SIGNED BY BOTH PARTIES.**